



# इंस्टीट्यूट आफ इंजीनियरिंग एण्ड टेक्नोलाजी Institute of Engineering & Technology

सीतापुर रोड, लखनऊ - 226021 (उ. प्र.) भारत  
Sitapur Road, Lucknow - 226021 (UP) India

Date- 20 Dec, 2023

Ref. IET/Reg.Off./2023-4207

## Office Order

- 1- In continuation of the direction from the competent authority, a Students' Grievance Redressal Committees (SGRC) is formed as under so as to consider the grievances of the students:

A Professor - Chairperson	Prof. Neelam Srivastava	Chairperson
Four Professors/Senior Faculty Members of the Institution as Members.	Prof. M.H. Khan	Member
	Prof. Rajeev Kumar	Member
	Prof. O.P.Singh	Member
	Prof. Anurag Tripathi	Member
A representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities-Special Invitee.	Mr. Akhilesh Pratap Singh, Computer Science & Engg. Deptt., (Regular) Roll No. 2200520100009 Enrollment No. 20052010009135	Special Invitee

### Note:

- The term of the chairperson and members shall be for a period of two years.
  - The term of the special invitee shall be one year.
  - The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
  - In considering the grievances before it, the SGRC shall follow principles of natural justice.
  - The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
  - Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.
- 2- The Committee shall function with immediate effect.  
3- The above order issued in the compliance of UGC Notification dated 3<sup>rd</sup> April, 2023.

(Dr. Pradeep Bajpai)  
Registrar

### Copy to:

- The Director, IET, Lucknow for necessary Information
- All Concerned Committee members
- Dean Student Welfare for ensuring necessary communication with all students
- All Heads/All Deans/Coordinator Self Finance & All Incharges
- FAO, IET, Lucknow
- Office Copy

(Dr. Pradeep Bajpai)  
Registrar