

प्रेषक,

रंजीत कुमार बस,
अनु सचिव,
उत्तर प्रदेश शासन ।

सेवा में,

निदेशक,
आई०ई०टी०,
लखनऊ ।

प्रा विधिक सिद्धा अनुभाग-1

लखनऊ, दिनांक-27 अक्टूबर, 1990

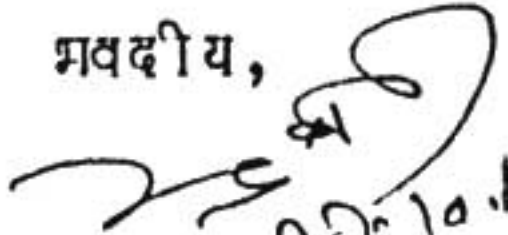
विषय:- संस्थान के मेमोरेण्डम आफ एसोसिएशन, सोसाइटी स्लस एवं सोसाइटी
बाई लाज को अनुमोदित किये जाने के संबंध में ।

महोदय,

उपर्युक्त विषयक आप के पत्र सं०-आई०ई०टी०-6161/बीओजी/
90-1785, दिनांक-20/21 सितम्बर, 1990 के संदर्भ में मुझे यह कहने का
निदेश हुआ है कि संस्थान के मेमोरेण्डम आफ एसोसिएशन, सोसाइटी स्लस
तथा सोसाइटी बाई लाज संस्थान की प्रशासकीय बरिष्ठ के अध्यक्ष,
मुख्य सचिव महोदय द्वारा अनुमोदित कर दिया गया है । उक्त अनुमोदित
मेमोरेण्डम , सोसाइटी स्लस एवं सोसाइटी बाई लाज आप को मूल रूप
में अग्रिम कार्यवाही हेतु प्रेषित की जा रही हैं । कृपया इसकी 10 प्रतियां
भेजने का कष्ट करें ।

संलग्न-यथापरि ।

भवदीय,


27.10.1990
। रंजीत कुमार बस ।
अनु सचिव

Hc
Ga
27.10.90

MEMORANDUM OF ASSOCIATION OF THE INSTITUTE OF

ENGINEERING & TECHNOLOGY, SITAPUR ROAD,

LUCKNOW-226020

(1)

In the matter of Institute of Engineering & Technology Society, Lucknow (hereinafter referred to as 'Society') under Societies' Registration Act 1860 (Act XXI of 1860)

M E M O R A N D U M O F A S S O C I A T I O N

Name 1. The name of the Society is Institute of Engineering and Technology Society, Lucknow.

Office 2. The registered office of the Society shall be at Lucknow.

Objects and Functions 3. The object and functions of the Society shall be,

(i) To establish and carry on the administration and management of the Institute of Engineering & Technology, Lucknow (hereinafter referred to as the College/Institution).

(ii) To provide for instructions and research in different branches of engineering/technology and such other branches as the College/Institution may think fit, and to conduct courses for degree and post-graduate degree, in engineering/technology and for the advancement of learning and dissemination of knowledge in all such branches.

(iii) To hold examinations and make rules and regulations therefore, declare results and give awards for courses other than that for University degree and make arrangements for examination conducted by the University in accordance with the statute and regulations of the University, to which the College/Institution is affiliated.

(iv) To fulfil the conditions of affiliation laid down by the affiliating University.

(v) To fix and demand such fees and other charges as may be laid down in the bye-laws or the rules of the Society.

(vi) To establish, maintain and manage halls and hostels for the residence of the students.

(vii) To establish, maintain and manage residential quarters for the staff of the College/Institution.

(viii) To supervise and control the halls of residence and hostels, to regulate discipline among the students of the College/Institution and to make arrangements for promoting their health, general welfare and cultural and corporate life.

(ix) To provide facilities for units of National Cadet Corps in the College/Institution.

(x) To create teaching, research, administrative, technical and ministerial posts and to make appointments thereto in accordance with the approved scheme and the rules and bye-laws of the Society that may be approved by the Government of Uttar Pradesh (hereinafter referred to as the State Government.).

- (xi) To co-operate with educational or other institutions in any part of the world having objects wholly or partly similar to those of the Society by exchange of the teachers and scholars and generally in such manner as may be conducive to their common object.
- (xii) To help students and staff of the College/Institution in special and higher studies in the Country or abroad.
- (xiii) To organise seminars and addresses by eminent engineers, scientists and educationists.
- (xiv) To prepare and publish periodicals and papers on the scientific and engineering subjects, and to encourage original and applied research work and writings.
- (xv) To institute and award fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws of the Society.
- (xvi) To frame the first rules and bye-laws of the College/Institution with the approval of the State Govt.. The Society may from time to time make new or additional rules or may amend or repeal the rules with the concurrence of the State Government.
- (xvii) To acquire or hold property, subject to prior approval of the State Government in the case of acquisition of immovable property.
- (xviii) To manage any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing the functions of the College/Institution.

(4)

- (xix) To maintain a fund which shall include
- (a) all money provided by the States and Central Governments,
 - (b) all fees and other Charges received by the Society,
 - (c) all moneys received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers, provided that no benefaction shall be accepted by the Society which in its opinion involves conditions or obligations opposed to the spirit and objects of the Society,
 - (d) all moneys received by the Society in any other manner or from any other source,
- (xx) To deposit all money credited to the fund in such a bank or invest them in such a manner as the Society may, with the approval of the State Government, decide.
- (xxi) To meet the expenses of the Society including expenses incurred in the exercise of its power and discharge of its functions out of the fund.
- (xxii) To maintain proper accounts and other relevant records and prepare annual statements of accounts including the balance sheet in such form as may be prescribed by the State Government.
- (xxiii) To have accounts of the Society audited in such manner as the State Government may direct and to forward annually to the State Government the accounts duly certified by the auditors together with Audit Report thereon.

(xxiv) To do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society.

(xxv) To constitute such committee or committees as the Society may deem fit for disposal of or advice on any business of the College/Institution.

Delegation of

Powers:

4. The Society may delegate all or any of its powers to the Board of Governors of the College/Institution or to any of the Committee or Committees constituted by it or to any officer or officers of the Society.
5. The College/Institution shall be open to persons of either sex and of whatever race, creed, caste or class, and no test of condition shall be imposed as to religious belief or profession in admitting students or in appointing members, teachers and workers or in any other connection whatsoever.

Limitations:

6. No immovable or movable property of the Society shall be disposed of in any manner whatsoever without the approval of the State Government.

7. The State Government may appoint one or more persons to review the work and progress of the Society or College/Institution and to hold enquiries into the affairs thereof and to report thereon in such manner as the State Government may stipulate. Upon receipt of any such report, the State Government may take such action and issue such directions as it may consider necessary in respect of any ^{of} matters dealt with in the report, and the Society or College/Institution as the case may be, shall be bound to comply with such directions.

In case the Society or the College/Institution is not functioning properly, the State Government will have the power to take over the assets of the Society, including the administration of the College/Institution.

If on the winding up or dissolution of the Society, there shall remain, after the satisfaction of its debts and liabilities, any money or property, the same shall not be paid or delivered to any member of the Society but shall be disposed of in such manner as the State Government may determine in this behalf.

- (a) The Government of Uttar Pradesh may from time to time issue directives to the Society as to the exercise and performance of the functions in the matters involving the security of the State or substantial public interest and such other directives as it may consider necessary in regard to the finances and conduct of business and affairs of the Society and in the like manner may vary and amend any such directive(s). The Society shall give immediate effect to the directive(s) so issued.
- (b) The Government of Uttar Pradesh may call for such returns, accounts and such other information with respect to the properties and activities of the Society as may be required by it from time to time.

संशोधन
सोसाइटी की दिनांक 25 जून 2003
को सम्पन्न हुई
तृतीय बैठक
मिट संख्या-3 पर
लिया गया निर्णय

मद संख्या: 3 संस्थान के मेमोरेण्डम आफ एसोसियेशन के नियम-11 के अन्तर्गत
गठित "गवर्निंग बाडी" के खण्ड (i) में अध्यक्ष पद पर
माननीय/माननीया प्राविधिक शिक्षा मंत्री जी को नामित किये
जाने के सम्बन्ध में विचार

सोसाइटी ने माननीय/माननीया मंत्री, प्राविधिक शिक्षा को
मेमोरेण्डम आफ एसोसियेशन के नियम 11 के अन्तर्गत गठित
गवर्निंग बाडी के खण्ड (i) में अध्यक्ष के पद पर मुख्य सचिव के
स्थान मनोनीत करने की स्वीकृति प्रदान की। समिति ने
मेमोरेण्डम आफ एसोसियेशन के नियम -11 के खण्ड-1 के वर्तमान
प्राविधान को निरसित करते हुये, उक्त के स्थान पर निम्न
प्राविधान रखे जाने की भी स्वीकृति प्रदान की :

मेमोरेण्डम आफ एसोसियेशन के नियम 11 के अन्तर्गत गठित गवर्निंग बाडी के खण्ड (i) में अध्यक्ष पद का संशोधित प्राविधान	पदनाम
Minister for Technical Education, Govt. of Uttar Pradesh.	Chairman

संशोधन
सोसाइटी
की दिनांक
25 जून, 2003
को सम्पन्न हुई
तृतीय बैठक
मिट संख्या-5 पर
लिया गया
निर्णय

उक्त के अतिरिक्त गवर्निंग बाडी से सम्बन्धित नियम-11 के खण्ड- V के वर्तमान
प्राविधान को निरसित करते हुये उसके स्थान पर निम्नलिखित प्राविधान रखे जाने
की समिति ने स्वीकृति प्रदान की :

"11(v) Director, Indian Institute of Technology, Roorkee"

इसी क्रम में प्रशासकीय परिषद से सम्बन्धित नियम 7 के खण्ड (v) के वर्तमान
प्राविधान को निरसित करते हुये उसके स्थान पर निम्नलिखित प्राविधान रखे जाने
की भी समिति ने स्वीकृति प्रदान की :

"7(v) Director, Indian Institute of Technology, Roorkee"

Constitution of the
Governing Body

11. The names, addresses and occupations of the first members of the governing body of the Society to which, by rules and bye-laws of the Society, the management of its affairs is entrusted are:

- | | | |
|--------|--|-------------------|
| (i) | Hon'ble Minister for
Technical Education,
Government of Uttar Pradesh. | Chairman |
| (ii) | Secretary, Technical
Education Department
U.P. | ... Vice-Chairman |
| (iii) | Secretary, Finance
Department, U.P. or
his nominee, not
below the rank of
Joint Secretary | ... Member |
| (iv) | Director, Indian
Institute of
Technology, Kanpur | ... Member |
| (v) | Vice-Chancellor,
Roorkee University,
Roorkee | ... Member |
| (vi) | Director of Technical
Education, Uttar
Pradesh, Kanpur | ... Member |
| (vii) | A nominee of the
All India Council
of Technical Edu-
cation | Member |
| (viii) | One eminent techno-
logist/engineer
having specialisa-
tion in the field
advent to the
Institute/College
to be nominated by
the Board | Member |

सोसाइटी की
दिनांक 25 जून, 2003 को
सम्पन्न हुई
तृतीय बैठक
में संख्या-5 पर
लिया गया
निर्णय

उक्त के अतिरिक्त समिति ने गवर्निंग बाडी से सम्बन्धित मेमोरेण्डम आफ एसोसियेशन के नियम-11 के खण्ड -X के वर्तमान प्राविधान को निरसित करते हुये उक्त के स्थान पर निम्नलिखित प्राविधान रखे जाने की स्वीकृति प्रदान की :

“11(x) One Professor of the Institute to be nominated by the Chairman/Vice-Chairman , Board of Governors for one year by rotation in order of seniority.

इसी प्रकार समिति ने प्रशासकीय परिषद से सम्बन्धित सोसाइटी नियम-7 के खण्ड-X वर्तमान प्राविधानको निरसित करते हुये उक्त के स्थान पर निम्नलिखित प्राविधान रखे जाने की स्वीकृति प्रदान की:

“7(x) One Professor of the Institute to be nominated by the Chairman/Vice-Chairman , Board of Governors for one year by rotation in order of seniority.

संशोधन सोसाइटी
की दिनांक 25 जून 2003
को सम्पन्न हुई तृतीय
बैठक मट संख्या-5 पर
लिया गया निर्णय

मद संख्या: 5

संस्थान के मेमोरेंडम आफ एसोसिएशन के नियम-11 से गठित
गवर्निंग बाडी तथा सोसाइटी के नियम-7 से गठित प्रशासकीय
परिषद में अनुसूचित जाति/जनजाति तथा अन्य पिछड़े वर्ग के
प्रतिनिधियों को प्रतिनिधित्व प्रदान करने पर विचार करना ।

सोसाइटी ने मेमोरेंडम आफ एसोसिएशन में गठित गवर्निंग
बाडी से सम्बन्धित नियम-11 के खण्ड (xiv) व खण्ड (xv) के
मध्य निम्नलिखित खण्ड रखे जाने की स्वीकृति प्रदान की :

“11(xiv)(A) Two representative(s), one each belonging to
Scheduled Caste/ Scheduled Tribe and other Backward
Classes to be nominated by the Chairman, Governing body
from amongst Reputed Teacher(s)
/Educationalist(s)/Industrialist(s)”

इसी प्रकार सोसाइटी नियम में गठित प्रशासकीय परिषद से सम्बन्धित नियम 7 के
खण्ड (xiv) व खण्ड (xv) के मध्य निम्नलिखित खण्ड सम्मिलित करने की भी
सोसाइटी ने स्वीकृति प्रदान की

“7(xiv)(A) Two representative(s), one each belonging to
Scheduled Caste/Scheduled Tribe and other Backward
Classes to be nominated by the Chairman, Board of
Governor(s) from amongst Reputed Teacher(s)
/Educationalist(s)/Industrialist(s)”

- | | | | |
|----------------------|---|-----|------------------|
| (ix) | Vice-Chancellor of the University to which the College/Institution is affiliated. | ... | Member |
| (x) | One Head of the Department of the College/Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority | ... | Member |
| (xi)
or
(xiii) | Three eminent persons in the field of Technical Education, to be nominated by the State Government | ... | Member |
| (xiv) | One eminent person from industry to nominate by the State Govt. | ... | Member |
| (xv) | Director/Principal of the College | ... | Member-Secretary |

(9)

**SOCIETY RULES OF THE INSTITUTE OF ENGINEERING
& TECHNOLOGY, SITAPUR ROAD, LUCKNOW-226020**

1. (a) 'Board' means Board of Governors of the Institute/College
- (b) 'Chairman' means the Chairman of the Board;
- (c) 'Director/Principal' means the Director/Principal of the Institute/College.
- (d) 'Finance Committee' means the Finance Committee of the Institute/College.
- (e) 'Institute/College' means the Institute of Engineering & Technology, Lucknow.
- (f) 'Registrar' means the Registrar of the Institute/College
- (g) 'Society' means the Institute of Engineering & Technology Society, Lucknow.
- (h) 'State' means the State of Uttar Pradesh;
- (i) 'State Government' means the Government of Uttar Pradesh;
- (j) 'University' means the University to which the Institute/College is affiliated; and
- (k) 'Competent Authority' means Director/Principal of the Institute/College for all employees and Chairman in case of Director/Principal.
2. The registered office of the Society shall be at Lucknow
3. The Society shall consist of all the members of the Board of Governors.
4. The Society shall keep a roll of members and every member of the Society shall sign the roll and state therein his occupation and address. No person shall be deemed to be a member unless he has signed the roll as aforesaid.
5. If a member of the Society shall change his address, he may notify his new address in the roll of members; but if he fails to notify his new address, the address in the roll of members shall be deemed, to be his correct address.
6. The Board shall be the governing body of the Society and the general superintendence, direction and control of the affairs of the Society and its income and property, movable as well as immovable shall be vested in it.

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उक्त के अतिरिक्त गवर्निंग बाडी से सम्बन्धित नियम-11 के खण्ड- V के वर्तमान प्राविधान को निरसित करते हुये उसके स्थान पर निम्नलिखित प्राविधान रखे जाने की समिति ने स्वीकृति प्रदान की :

“11(v) Director, Indian Institute of Technology, Roorkee”

इसी क्रम में प्रशासकीय परिषद से सम्बन्धित नियम 7 के खण्ड (v) के वर्तमान प्राविधान को निरसित करते हुये उसके स्थान पर निम्नलिखित प्राविधान रखे जाने की भी समिति ने स्वीकृति प्रदान की :

“7(v) Director, Indian Institute of Technology, Roorkee”

(1)

✓ 7. The Board shall be composed of :

- | | | |
|--------|---|-------------------|
| (i) | Hon'ble Minister for
Technical Education,
Government of Uttar Pradesh. | ... Chairman |
| (ii) | Secretary, Technical
Education Department, U.P. | ... Vice-Chairman |
| (iii) | Secretary, Finance
Department, U.P. or
his nominee, not
below the rank of
Joint Secretary | ... Member |
| (iv) | Director, Indian
Institute of
Technology, Kanpur | ... Member |
| (v) | Vice-Chancellor,
Roorkee University,
Roorkee | ... Member |
| (vi) | Director of Technical
Education, Uttar
Pradesh, Kanpur | ... Member |
| (vii) | A Nominee of the
All India Council of
Technical Education | ... Member |
| (viii) | One eminent technologist/
engineer having specialisation in the field
advent to the Institute/
College to be nominated
by the Board | ... Member |
| (ix) | Vice-Chancellor of the
University to which the
College/Institution
is affiliated. | ... Member |

मद संख्या: 5

संशोधन सोसाइटी
का दिनांक 25 जन 2003
को सम्पन्न हुई तृतीय
बैठक में संख्या-5 पर
लिया गया निर्णय

संस्थान के मेमोरेण्डम आफ एसोसिएशन के नियम-11 से गठित
गवर्निंग बाडी तथा सोसाइटी के नियम-7 से गठित प्रशासकीय
परिषद में अनुसूचित जाति/जनजाति तथा अन्य पिछड़े वर्ग के
प्रतिनिधियों को प्रतिनिधित्व प्रदान करने पर विचार करना ।

सोसाइटी ने मेमोरेण्डम आफ एसोसिएशन में गठित गवर्निंग
बाडी से सम्बन्धित नियम-11 के खण्ड (xiv) व खण्ड (xv) के
मध्य निम्नलिखित खण्ड रखे जाने की स्वीकृति प्रदान की :

“11(xiv)(A) Two representative(s), one each belonging to
Scheduled Caste/ Scheduled Tribe and other Backward
Classes to be nominated by the Chairman, Governing body
from amongst Reputed Teacher(s)
/Educationalist(s)/Industrialist(s)”

इसी प्रकार सोसाइटी नियम में गठित प्रशासकीय परिषद से सम्बन्धित नियम 7 के
खण्ड (xiv) व खण्ड (xv) के मध्य निम्नलिखित खण्ड सम्मिलित करने की भी
सोसाइटी ने स्वीकृति प्रदान की

“7(xiv)(A) Two representative(s), one each belonging to
Scheduled Caste/Scheduled Tribe and other Backward
Classes to be nominated by the Chairman, Board of
Governor(s) from amongst Reputed Teacher(s)
/Educationalist(s) /Industrialist(s)”

संशोधन
सोसाइटी की
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तृतीय बैठक
में स्वीकार
लिया गया
निर्णय

उक्त के अतिरिक्त समिति ने गवर्निंग बाडी से सम्बन्धित मेमोरेण्डम आफ एसोशियेशन के नियम-11 के खण्ड -X के वर्तमान प्राविधान को निरसित करते हुये उक्त के स्थान पर निम्नलिखित प्राविधान रखे जाने की स्वीकृति प्रदान की :

“11(x) One Professor of the Institute to be nominated by the Chairman/Vice-Chairman , Board of Governors for one year by rotation in order of seniority.

इसी प्रकार समिति ने प्रशासकीय परिषद से सम्बन्धित सोसाइटी नियम-7 के खण्ड-X वर्तमान प्राविधानको निरसित करते हुये उक्त के स्थान पर निम्नलिखित प्राविधान रखे जाने की स्वीकृति प्रदान की:

“7(x) One Professor of the Institute to be nominated by the Chairman/Vice-Chairman , Board of Governors for one year by rotation in order of seniority.

- (x) One Head of the Department of the College/Institution not below the rank of Professor to be nominated by the Board for one year by rotation in order of seniority ... Member.
- (xi) Three eminent persons in the field of Technical Education, to be nominated by the State Government ... Member
- (xiv) One eminent person from industry to nominate by the State Govt. ... Member
- (xv) Director/Principal of the College/Institute ... Member-Secretary

8. ✓ The term of office of the non-official members in the Board shall be three years, and of the member at Sl.No. (x) above shall be one year. ✓

9. A member of the Board, other than the ex-officio members, shall cease to be a member if he dies, resigns, becomes of unsound mind, becomes insolvent or is convicted for a criminal offence involving moral turpitude or if he is removed by the State Government from the membership of the Board or if he (other than the Principal/Director) accepts a full-time appointment in the College or if he does not attend three consecutive meetings of the Board without leave of the Chairman.

Resignation :

10. (1) A member, other than ex-officio-member may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
11. Any vacancy in the Board shall be filled in by appointment or nomination as the case may be, and the term of office of a member appointed or nominated to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he is appointed or nominated.
12. No act or proceedings of the Board shall be invalid merely by reason of the existence of any vacancy there in or of any irregularity in appointment or nomination of any of its members.
13. The Society shall meet whenever the Chairman thinks fit :
- Provided that the Chairman shall call a meeting of the Society upon a written requisition or not less than **six** members.
14. (1) The Board shall ordinarily meet once in every four months.
- (2) The meeting of the Board shall be convened by the Chairman either on his own initiative or at the request of the Principal/Director or on a requisition signed by not less than four members of the Board.

15. For every meeting of the Society or the Board fifteen days notice shall be given, provided that in case of emergency the Chairman may reduce the period of notice to such periods as he deems fit.

16. ✓ Five members of the Society or Board, as the case may be, shall constitute quorum for any meeting;

Provided that if a meeting is adjourned for want of quorum, no quorum shall be necessary for adjourned meeting.

17. The Chairman, if present, shall preside at every meeting of the Society or the Board. In the absence of the Chairman, the Vice-Chairman, shall preside.

In the absence of both Chairman and Vice-Chairman, the Members present shall elect one of them as Chairman for the meeting.

18. Each member of the Society or the Board shall have one vote and all the matters shall be decided by the majority of votes. In case of equality of votes, the Chairman shall have a casting vote.

Resolution :

19. Agenda of the meeting of the Society or Board shall be circulated to the members at least seven days before the meeting:

Provided that a member of the Society the Board may move a resolution at a meeting of the Society or the Board after giving a notice of one clear week or with the permission of the Chairman or the person presiding over the meeting.

20. Rulling of the Chairman in regard to all question of procedure shall be final.

21. The minutes of the proceedings of a meeting of the Society or the Board shall be drawn up and circulated amongst the members of the Society or the Board present in India. The minutes along with any amendments suggested shall be placed for confirmation at the next meeting of the Society or the Board.

After the minutes are confirmed and signed by the Chairman, they shall be recorded in the Minutes Book.

22. All orders and decisions of the Board shall be authenticated by the signature of the Principal/ Director or any other person authorised by the Board in this behalf.

23. Apart from the matters requiring approval of the State Government under these rules which shall be submitted to them separately giving full exposition thereof a copy of the proceedings of each of the meetings of the Society or the Board shall be furnished to the State Government.

24. A member of the Board or the Society and if any committee appointed by the Society or the Board shall be entitled to such travelling and daily

allowances in respect of the journeys undertaken in connection with the business of the Society or the Board as may be fixed by the Board from time to time.

Provided that employees of the Central or State Government will be governed by the respective Government rules for travelling and daily allowances in respect of journey undertaken to attend the meetings of the Society or the Board or the Committee appointed by the Board in connection with the business of the Society or the Board.

25. The powers and functions of the Board shall be :

- (i) to take decision on the question of policy relating to the administration and working of the College/Institute.
- (ii) to prepare and execute detailed plans and programmes for the establishment of the Institute/College and carry on its administration, development and management.
- (iii) to frame, with the approval of the State Government, bye-laws which may provide for all or any of the following matters:
 - (a) the formation of departments of teaching.
 - (b) the fees to be charged for courses of study in the College/Institute with the approval of the State Government.
 - (c) the creation of fellowships, Scholarships exhibitions, prizes and medals.

(d) the holding of seminars and scientific meets :

(e) the classification and methods of appointment and the determination of the terms and conditions of teachers and other staff of College/Institute as laid down in the service rules.

(f) the constitution of provident funds for the benefit of the officers, teachers and other staff of the College/Institute.

(g) the establishment and maintenance of halls, hostels and residential quarters for teachers and other staff of the College/Institute.

(h) the conditions of residence of students of the College/Institute and the levying of fees for residence in the halls and hostels and of other charges ;

(iv) to receive, hold in custody and spend the funds of the Society and manage the properties thereof.

(v) to purchase, take on loan or in exchange | hire or otherwise acquire or dispose off any property, whether movable or immovable, or take gift of any property for the purpose of College/Institute.

Provided that the prior approval of the State Government shall be obtained before acquiring or disposing any immovable property or accepting any gift or any property, whether movable or immovable.

(vi) to create academic as well as other posts in the College/Institute with the approval of the State Government and to appoint persons thereon.

(vii) to consider and pass resolutions on annual report, the annual accounts and the budget estimates of the College/Institute for the next financial year as it thinks fit and sanction expenditure within the limits of the Budget as approved by the State Government.

(viii) to appoint Finance Committee, Academic Committee, Administrative Committee, Committee on sponsored and industrial Research (whose functions are defined hereinafter) and such other Committee for such purpose and with such powers as the Board may deem fit. The Board may co-opt such persons in such committees as it may deem suitable.

(ix) to delegate by resolution to a committee or the Chairman, such of its powers for the conduct of its business as it may deem fit, subject to the condition that action taken by any committee or the Chairman under the power delegated to them under this clause shall be reported for confirmation at the next meeting of the Board.

- k) To appoint such of the sanctioned staff as may be required for the efficient management of the affairs of the College and regulate their re-cruitment.

Provided that in the exercise of its powers and discharge of its function, the Board shall be guided by such directions on questions of policy as may be given to it by the State Government.

6. Finance Committee

- (1) The Finance Committee (hereinafter in this rule referred to as Committee) shall consist of:

- | | | |
|-----|--|----------------------|
| (a) | Secretary, Technical Education Department. | ... Chairman |
| (b) | Secretary, Finance Department or his nominee, not below the rank of Joint Secretary. | ... Member |
| (c) | Two persons to be nominated by the Chairman, Board of Governors. | ... Member |
| (d) | The Principal/Director | ... Member-Secretary |

- (2) The Committee shall,

- (a) examine and scrutinise the annual budget of the College prepared by the Principal/Director and make recommendations to the Board.
- (b) give its views and make its recommendations to the Board either on the initiative of the Board or of the Principal/Director or on its own initiative on any financial question affecting the College.

संशोधन

प्रशासकीय
परिषद् की दिनांक
05 अप्रैल, 2005
को संशोधन हुई
20वीं बैठक की
संख्या-20-07
गया निर्णय।

साइटी नियमों के नियम-27 में वर्णित प्रशासनिक समिति के कार्यक्षेत्र
निर्धारण के संबंध में।

एवम ने साइटी नियमों के नियम-27 में वर्णित प्रशासनिक समिति
कार्यक्षेत्र प्रस्तावानुसार निम्नवत निर्धारित किये जाने का निर्णय
या-

1. संस्थान की प्रशासकीय व्यवस्था से संबंधित समस्त प्रकरण।
2. संस्थान में पदों के स्थाईकरण से सम्बन्धित प्रकरण।
3. प्रतिकूल प्रविष्टियों के सम्बन्ध में प्राप्त प्रत्यावेदनों का निस्तारण करना।
4. संस्थान की भूगृहादि इत्यादि सम्पत्तियों के प्रबन्ध से सम्बन्धित समस्त प्रकरण।
5. अधिकारियों/शिक्षकों/कर्मचारियों के विभिन्न सेवा सम्बन्धी मामलों।

प्रशासनिक समिति द्वारा रूटीन मामलों में लिये गये निर्णयों पर
निर्णयोपरान्त तत्काल संस्थान द्वारा कार्यवाही की जायेगी तथा नीतिगत
निर्णयों पर प्रशासकीय परिषद का अनुमोदन प्राप्त किया जायेगा।

कृ०१०-5

संशोधन

प्रशासकीय
परिषद् की दिनांक
05 अप्रैल, 2005
को संशोधन हुई
20वीं बैठक की मद
संख्या-20-07 पर
गया निर्णय।

साइटी नियमों के नियम-27 में वर्णित प्रशासनिक समिति के कार्यक्षेत्र
निर्धारण के संबंध में

एवम ने साइटी नियमों के नियम-27 में वर्णित प्रशासनिक समिति
कार्यक्षेत्र प्रस्तावानुसार निम्नवत निर्धारित किये जाने का निर्णय
किया-

1. संस्थान की प्रशासकीय व्यवस्था से संबंधित समस्त प्रकरण।
2. संस्थान में पदों के स्थाईकरण से सम्बन्धित प्रकरण।
3. प्रतिकूल प्रविष्टियों के सम्बन्ध में प्राप्त प्रत्यावेदनों का निस्तारण करना।
4. संस्थान की भूगृहादि इत्यादि सम्पत्तियों के प्रबन्ध से सम्बन्धित समस्त प्रकरण।
5. अधिकारियों/शिक्षकों/कर्मचारियों के विभिन्न सेवा सम्बन्धी मामलों।

प्रशासनिक समिति द्वारा रूटीन मामलों में लिये गये निर्णयों पर
निर्णयोपरान्त तत्काल संस्थान द्वारा कार्यवाही की जायेगी तथा नीतिगत
निर्णयों पर प्रशासकीय परिषद का अनुमोदन प्राप्त किया जायेगा।

संशोधन
सोसाइटी की
दि. 25 जून,
2003 को
संयोजित हुई
तृतीय बैठक
में संख्या-4 पर
लिया गया निर्णय

मद संख्या: 4

संस्थान की कार्मिक समिति को समाप्त कर उसको प्रशासनिक समिति में परिवर्तित कर, प्रशासनिक समिति को पुनर्गठित किये जाने एवं उसके कार्यक्षेत्र के सम्बन्ध में विचार :

सोसाइटी ने प्रस्तुत प्रस्तावों पर स्वीकृति प्रदान की । तदनुसार प्रशासनिक समिति के निम्नलिखित संशोधित स्वरूप पर भी समिति ने स्वीकृति प्रदान की :

सोसाइटी नियम-27 में प्रशासनिक समिति का संशोधन उपरान्त स्वरूप	पदनाम
27-Administrative Committee	
(1) Administrative Committee (hereinafter in this rule referred to as committee) shall consist of:	
(1) Principal Secretary/ Secretary, Department of Technical Education Govt. of Uttar Pradesh	Chairman
1(a) Director of the Institute	Vice –Chairman
(2) A representative of the Finance Department, Government of Uttar Pradesh not below the rank of Joint Secretary	Member
(3) Director, Technical Education, Uttar Pradesh	Member
(4) One member of the Board of Governors of the Institute, to be nominated by the Chairman, Board of Governors of the Institute	Member
(5) Registrar of the Institute	Member -Secretary

प्रशासनिक समिति के कार्यक्षेत्र एवं उसके कार्यों का निर्धारण संस्थान की प्रशासकीय परिषद द्वारा किया जायेगा । इस आशय की स्वीकृति भी सोसाइटी ने प्रदान की ।

The Committee shall meet at least once a year.

Three members of the Committee shall form a quorum for a meeting of the Committee.

The Chairman, if present, shall preside over the meeting of the Committee. In his absence, the members present shall elect one from amongst themselves to preside over the meeting.

The Provisions of rules regarding notices of the meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Board shall, as far as may be, followed in the meetings of the Committee.

A copy of the minutes of every meeting of the Committee shall be sent to the Board.

Administrative Committee

(1) Administrative Committee (hereinafter in this rule referred to as Committee) shall consist of :

(1)	Secretary, Technical Education Deptt.	Chairman
-----	--	----------

(2)	A representative of Finance Department of the State Government not below the rank of Jt. Secretary	Member
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संशोधन

सोसाइटी की दिनांक 25 जन
2003 को सम्पन्न हुई तृतीय बैठक
मद संख्या-6 पर लिया गया
निर्णय ।

मद संख्या: 6

संस्थान की भवन एवं कार्य समिति के पुनर्गठन पर विचार
करना ।

समिति ने सोसाइटी नियम-28 के अन्तर्गत निरूपित
भवन एवं कार्य समिति में कुल सचिव को सदस्य रखे जाने के
प्रस्ताव पर समिति ने स्वीकृति/अनुमोदन प्रदान किया । इसके
अतिरिक्त विभागाध्यक्ष, सिविल इंजीनियरिंग जो अभी तक
उक्त समिति के सचिव है, उन्हें समिति का सदस्य-सचिव
बनाये जाने की भी समिति ने स्वीकृति प्रदान की । तदनुसार
भवन एवं कार्य समिति का गठन अब निम्नवत होगा :

भवन एवं कार्य समिति का संशोधन स्वरूप गठन	पदनाम
28 Building and works Committee	
(1) The Building and works Committee (hereinafter in this rule referred to as committee) shall consist of:	
1- Director the Institute	Chairman
2- Chief engineer P.W.D. of the Zone/Region in which the Institute is situated	Member
3- General Manager/Chief Engineer of Construction Agency of the Zone/Region in which the Institute is situated	Member
4-Professor of Structural Engineering in a sister Engineering Institute/college	Member
4(A) Registrar of the Institute	Member
5-Head of the Civil Engineering Department of the Institute	Member-Secretary
6-One Senior Engineer and One Architect to be nominated by the Chairman Board of Governor(s) of the Institute	Member

- (3) Director of Technical Education, Uttar Pradesh ... Member
- (4) One other member of the Board to be nominated by the Chairman of the Board of Governors ... Member
- (5) Principal/Director Member-Secretary

All administrative matters of the College/Institute shall be considered by the Administrative Committee. The decisions taken by the Administrative Committee on routine matters will be implemented by the Director/Principal whereas the policy matters shall be placed before the Board of Governors for their consideration and approval before being implemented.

28. Building & Works Committee

- (1) The Building & Works Committee (hereinafter in this rule referred to as Committee) shall consist of :
- 1. Principal/Director of the College/Institute ... Chairman
 - 2. Chief Engineer P.W.D. of the zone in which the College/Institute situated ... Member
 - 3. General Manager, Construction Agency of the zone in which the College/Institute situated ... Member

(13)

4. Professor of Structural Engineering
in a sister Engineering College/
Institute ... Member
5. Head of Civil Engineering
Department of the College/
Institute. ... Secretary
- ✓6. One senior engineer and one
architect to be nominated by
Chairman, Board of Governors.

The Committee will make a comprehensive and
thorough review of the proposal for building and structures
and make recommendation in its respect to the Board of Governors.

2. Personnel Committee

- (1) Personnel Committee (hereinafter in this rule
referred to as Committee) shall consist of:

- (i) Secretary, ... Chairman
Technical Education Department
- (ii) One other member of the Board ... Member
to be nominated by the Chairman
of the Board of Governors
- (iii) Principal/Director ... Member
Secretary

This Committee will go into the cases of
presentations against the adverse character roll entries and
its recommendations to the Board, dispose of the cases of
confirmations of the employees whose appointing authorities is the
Board of Governors in accordance with the Institute/College
regulations and decide about the cases of the efficiency bar
wherever applicable.

30. Purchase Committee

There shall be a Central Purchase Committee (hereinafter in this rule referred to as Committee) which will consist of :

- | | | |
|-----|--|-------------------|
| (a) | The Director/Principal | Chairman |
| (b) | Two senior members of the faculty to be nominated by the Board of Governors. | Member |
| (c) | Head of the indenting Department | Member |
| (d) | One member to be nominated by Govt. | Member |
| (e) | Accounts Officer | Member |
| (f) | Registrar | Member- Secretary |

There shall also be Departmental Purchase Committees consisting of the following :-

- | | | |
|-----|--|----------|
| (a) | Head of the Concerned Department | Chairman |
| (b) | One Senior member of Concerned Deptt. To be nominated by the Head. | Member. |
| (c) | One member from other faculty to be nominated by Director/Principal. | Member |

Purchases upto Rs.5000.00 pertaining to a particular department would be made on the recommendation of the Departmental Purchase Committees.

All purchases above Rs. 5000.00 would be made on the recommendation of the Central Purchase Committee. The Government nominee's presence would be essential in the meeting of the Committee finalizing purchases amounting to Rs.10.00 lacs & above.

Purchase procedures would be as per Government rules, and directives of Government in this regard issued from time to time.

31.. Academic Committee

(1) The Academic Committee (hereinafter in this rule referred to as Committee) shall consist of:

- (a) The Director/Principal Chairman
- (b) All the Heads of teaching departments Members
- (c) Dean (Academic) or in his **absence** Registrar Member-Secretary

(2) The Committee shall perform the following functions:

(a) Frame and revise curricula and syllabi for the courses of studies for the various departments and send necessary recommendations through the college to the University to which the Institute/College is affiliated.

(b) Make arrangement for the conduct of all internal examinations and work associated with the same, as well as the work associated with the University examination, as and when assigned by the University to the College/Institute.

(c) Appoint advisory Committee or Expert Committee or both for the department of the Institute/College to make recommendations on academic matters connected with the working of the department. The Head of the department concerned shall act as the convenor of such committee.

- (d) Appoint Sub-Committees from amongst the members of the Academic Committee, other teachers of the Institute/College and expert from out side on such specific matters as may be referred to such sub-committee by the Academic Committee.
- (e) Consider the recommendation of the Advisory Committee, Expert Committee or other Sub-Committees and take such action as circumstances of each case may require including making of suitable recommendations to the Board.
- (f) Make periodical review of the activities of the departments and, if necessary make suitable recommendations to the Board.
- (g) Advise on the working of library and the workshop.
- (h) Promote research within the Institute/College and require reports on such research from the persons engaged thereon.
- (i) Advise on general policy to be followed in respect of consultation work to be done by academic staff.
- (j) Provide for the inspection of classes, laboratories, library, halls of residence in respect of the instructions, discipline therein and submit reports thereon to the Board.
- (k) Award stipends, scholarships freeships, medals and prizes etc. according to the conditions attached to the awards.

- (3) The Committee shall meet as often as necessary but not less than two times during the calendar year.
- (4) Meetings of the Committee shall be convened by the Chairman of the Committee either on his own initiative or on the advice of the Director/Principal or on a requisition signed by not less than five members of the Committee.
- (5) Half of the total number of the members of the Committee shall form the quorum for the meeting of the Committee.
- (6) A written notice of every Meeting together with the agenda shall be circulated by the Registrar to the members of the Committee at least one week before the meeting. The Chairman of the Committee may permit inclusion of any item on the agenda for which due notice could not be given.
- (7) Notwithstanding anything contained in subrule (6), the Chairman may call an emergent meeting of the Committee at short notice to consider urgent or special issues.
- (8) The ruling of the Chairman of the Committee in regard to all questions of procedure shall be final.
- (9) The minutes of the proceedings of the Committee shall be drawn up by the Dean (Academic) or in his absence the Registrar and circulated amongst all members present in India

Provided that any such minutes shall not be circulated, if the Committee considers such circulation prejudicial to the interest of the Institute/College.

The minutes along with the amendments, if any, shall be placed for confirmation at the next meeting. If the minutes are confirmed and signed by the Chairman of the Committee, they shall be recorded in the Minutes Books.

✓ 32. . Powers and Duties of Chairman

- (1) The Chairman shall ordinarily preside at the meeting of the Board. It shall be the duty of the Chairman to ensure that the decisions taken by the Board are implemented.
- (2) Notwithstanding anything contained in the bye-laws, the Chairman, with the prior approval of the State Government, shall have power to fix on the recommendations of the Selection Committee set up by or under the bye-laws, the initial pay of an incumbent at a stage higher than the minimum of scale in respect of posts to which appointments are to be made by the Board.
- (3) The Chairman shall have the power to send members of the staff of the Institute/College for training or for a course of instruction outside India subject to such terms and conditions as may be laid down in the Study Leave Rules
- (4) The Chairman shall exercise such powers as may be delegated to him by the Board.
- /(5) In emergent cases the Chairman may exercise the powers of the Board and inform the Board of the action taken by him for its approval.

33 संगोधन
वी०जी०जी०
मद संख्या: 8.05
दिनांक: 15.12.1992

शासनादेश संख्या: 1752/91-प्रा०शि०-1-224/91 दिनांक:
13 जून, 1991 के सम्बन्ध में इस संस्थान की प्रशासकीय
परिषद् की दिनांक: 15 दिसम्बर, 1992 को सम्मन्न हुई
आठवीं बैठक के मद संख्या: 8.5 के अन्तर्गत अध्यक्ष, प्रशासकीय
परिषद् तथा प्रशासकीय परिषद् के निम्न अधिकारों को
उपाध्यक्ष, प्रशासकीय परिषद् को प्रतिनिधित्व किया गया
है :

- 1- निदेशक/प्रधानाचार्य/आचार्य के पदों को छोड़कर
शेष पदों पर चयन हेतु गठित चयन समितियों की
संस्तुतियों को अनुमोदित करना ।
- 2- शिक्षकों को प्रशिक्षण हेतु अथवा अध्ययन हेतु देश के
बाहर भेजने के मामले ।
- 3- प्रधानाचार्य/निदेशक/प्रोफेसर को छोड़कर शेष सभी
पदों पर कार्यरत शिक्षकों/कर्मचारियों के विस्तृत
अनुशासनात्मक कार्यवाही के मामले ।
- 4- शिक्षकों द्वारा दिये गये सेवा में त्याग-पत्र के
मामले ।
- 5- संस्था के अधिकारी/कर्मचारियों के स्थाईकरण के
मामले ।
- 6- शिक्षकों/कर्मचारियों के सेवा सम्बन्धी विभिन्न
मामले ।

Power and Duties of Vice-Chairman

The Vice-Chairman shall exercise such powers and perform such duties as may be assigned or delegated to him by the Board or the Chairman.

Director/Principal

(1) The Director/Principal of the College shall be appointed by the Board with the approval of the State Government.

Provided that the first Director/Principal shall be appointed by the State Government.

(2) The Director/Principal shall be the Principal academic and executive officer of the Institute/College and shall be responsible for the proper administration of the Institute/College and for the imparting of instructions and maintenance of the discipline therein and shall perform such other duties as may be delegated to him by the Board

(3) The Director/Principal shall submit annual reports and accounts to the Board.

(4) Subject to the Budgetary provisions made for the specific purpose, the Director/Principal shall have the power to incur expenditure in accordance with the procedure as may be laid down by the Board from time to time.

(5) The Director/Principal shall have the power :

- (i) to fix, subject to the provisions of sub-rule (ii) of the rule (29), on the recommendations of the Selection Committee set up by or under the bye-laws the initial pay of an incumbent

at a stage higher than the minimum of the scale but not involving more than five increments in respect of posts to which appointments can be made by him under the power vested in him by the Board.

(iii) The Director/Principal shall also have such other powers as may be delegated to him by the Board for effective discharge of his duties.

(5) Without prejudice to anything contained in sub-rule (5), the Director/Principal shall exercise all powers similar to those exercised by the Head of a Government Department.

35. Head of a Department

(1) Each teaching department or section of the Institute/College shall be placed in the charge of the senior most teacher who shall act as Head of the Department without any additional remuneration;

Provided that in the best interest of the Institute/College the Board may nominate any person other than the senior most to act as such;

Provided further that the term and manner of the selection of the Head of the Department would be reviewed by the Board from time to time.

(2) The Head of a Department shall be responsible for the entire working of the Department subject to the overall control of the Principal/Director.

(3) It shall be the duty of the Head of a Department to see that the decisions of the authorities of the

मद सख्या: 1

संगोपन

सोसाइटी की दिनांक 25 जन
2003 को सम्पन्न हुई तृतीय बैठक
मद सख्या-7 पर लिया गया निर्णय

संस्थान / कालन क सोसाइटी नियम-36 में संशोधन पर
विचार ।

समिति ने सोसाइटी नियम: 36 (1)(1)(d) के
पश्चात 36 (1)(1)(e) के रूप में निम्नलिखित प्राविधान
सम्मिलित करने की स्वीकृति प्रदान की :

“36(1)(1)(e)- be ex-officio Secretary of selection committee for appointment of the teacher(s) of the Institute and shall be bound to place before the selection committee(s) all such information as maybe necessary for transaction of their business. He shall also perform such other dutie(s)/function(s) as may be prescribed by the Board of Governors, Chairman/Vice Chairman of Board of Governors from time to time.”

Institute/College and the Director/Principal are faithfully carried out. He shall perform such other duties as may be assigned to him by the Director/Principal.

✓ 36. Registrar

(1) The Registrar shall be a whole-time officer of the Institute/College and be appointed by the Board on such terms and conditions as may be laid down in the bye-laws.

(1) The Registrar shall :

- (a) be the custodian of the records and funds of the Institute/College as the Board may assign to him.
- (b) act as the Secretary of such committees as may be appointed by the Board for which he is required by the Board to act as such;
- (c) be directly responsible to the Director/Principal of the College for the proper discharge of his duties and functions; and
- (d) exercise such other powers and perform such other duties as may be assigned to him by the Director/Principal.

37. Funds

(1) The Institute/College shall maintain a fund to which shall be credited :

- (a) All money provided by the State and Central Government;
- (b) All fees and other charges received by the Institute/College.

- (1) (c) All money received by the Institute/College by way of grants, gifts, donations, benefactions, bequests or transfers;
- (d) All money received by the Institute/College or society in any other manner or from any other source.
- (2) All money credited to the Fund of the Institute/College shall be deposited in such banks or invested in such manner as the Board may, with the approval of the State Government, decide.
- (3) The fund of the Institute/College shall be applied towards meeting the expenses of the Institute/College including expenses incurred in the exercise of its powers and discharge of its duties.
- (4) The Institute/College shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the State Government in consultation with the Examiner, Local Fund Account and the Accountant General Uttar Pradesh.
- (5) The accounts shall be audited by the Examiner, Local Fund Account, or by any person authorised by him in this behalf and any expenditure incurred in connection with such audit at such rates, as may be determined by the Examiner, Local Fund Account, shall be payable to the Examiner, Local Fund Account, provided that the accounts shall always be opened to audit by Comptroller and Auditor General of India or his representative on such terms and conditions as the latter may authorise.

38

COMMON SEAL

The Society shall have a common seal and shall sue and be sued in the name of the Secretary of the Society.

39.

MODIFICATION OF THE PURPOSE OF SOCIETY

Subject to prior approval of the State Government the Society may amend any purpose or purposes for which it is established,

Provided it carries out the procedure prescribed there for by the Societies Registration Act, 1860 (Act No. XXI of 1860).

40.

MODIFICATION OF THE RULES

These rules may be altered with the prior approval of the State Government at any time by a resolution passed by a majority of two third of the members present at any meeting of the Society duly convened for the purpose.

41.

ALL CONTRACTS FOR AND ON BEHALF OF THE SOCIETY

1) shall be expressed to be made in the name of the Society and shall, except where the contract relates to his own employment, be executed by the Principal/Director of the College/Institute.

2) No contract for the sale, purchase or supply of any goods or material shall be made or financial agreement entered into for and on behalf of the Society with any member of the Society or the Board of Governors or his relative or a firm in which such member or his relative is a partner or share-holder or any other partner in such a firm or a private

: 24 :

company of which the member is a member or
Principal.

We the following members of the Board of Governors of I.E.
T., Lucknow certify that the above rules of the society IET, Lucknow
is an ammended correct copy.



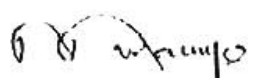
(S. SHEKHAR SINGH)
PRINCIPAL SECRETARY TO THE GOVERNMENT OF U.P.,
TECHNICAL EDUCATION DEPARTMENT
LUCKNOW.



(J.B. GUPTA)
DIRECTOR
TECHNICAL EDUCATION, UTTAR PRADESH,
KANPUR.



(B. SATYANARAYANA)
DIRECTOR
INSTITUTE OF ENGINEERING & TECHNOLOGY,
LUCKNOW.



(P.P. WAIRYA)
Special Secretary To the Government of U.P.
Finance Department,
LUCKNOW.

MODEL - BYE - LAWS
FOR
ENGINEERING COLLEGE/INSTITUTES
OF UTTAR PRADESH

(RUN BY REGISTERED SOCIETIES FULLY FINANCED BY, GOVERNMENT)

1. DEFINITIONS :

- (a) "Authorities", "Professors" and "Officers" respectively mean the Authorities, Professors and Officers of the College/Institute ;
- (b) "Board" means the Board of Governors of the College/Institute ;
- (c) "Bye-laws" means the Bye-laws of the Engineering College/Institute ;
- (d) "Chairman" means the Chairman of the Board;
- (e) "Principal"/"Director" means the Principal/Director of the College/Institute
- (f) "College"/"Institute" means the concerned College/Institute ;
- (g) "Registrar" means the Registrar of the College/Institute ;
- (h) "Rules" means the Rules of the concerned College/Institute ;
- (i) "Society" means the concerned Engineering College/Institute Society ;

: 2 :

- (j) "State Government" means the Government of Uttar Pradesh ;
- (k) "Warden" means the Warden of a Hall of Residence of the College/Institute ;
- (l) "University" means the University to which the College/Institute is affiliated,

2. CLASSIFICATION OF MEMBERS OF THE STAFF OF THE COLLEGE/INSTITUTE :

Except in case of employees paid from contingencies, the members of the staff of the Institute shall be classified as follows :

(a) Academic and Administrative

- (i) Principal/Director

(b) Academic

- (i) Professor including Professor, Training & Placement
- (ii) Associate Professor, if any,
- (iii) Reader/Assistant Professor,
- (iv) Lecturer,
- (v) Workshop Superintendent
- (vi) Asstt. Workshop Superintendent
- (vii) Physical Training Instructor, if any
- (viii) Teaching/Research Assistant
- (ix) Such other academic staff as may be decided by the Board.

(c) Teaching supporting

- (i) Computer Systems Manager
- (ii) Computer Programmer
- (iii) Technical Assistants
- (iv) Demonstrators
- (v) Workshop Instructors/Instructors
- (vi) Computer Operators
- (vii) Computer Data Operators

(d) Technical

- (i) Foreman,
- (ii) Supervisor (Workshop),
- (iii) Mechanics
- (iv) Horticultural Assistant, if any,
- (v) Draftsman, and
- (vi) Such other technical staff as may be decided by the Board.

(e) Administrative (Non-Teaching)

- (i) Registrar
- (ii) Deputy Registrar
- (iii) Assistant Registrar/Head Assistant
- (iv) Accounts Officer,
- (v) Audit Officer, if any,
- (vi) Stores or Purchase Officer, if any,
- (vii) Estate Officer, if any,
- (viii) Medical Officer, if any,
- (ix) Engineer (Executive/Assistant)
- (x) Librarian,
- (xi) Deputy Librarian, if any,
- (xii) Assistant Librarian, if any,
- (xiii) Such other administrative staff as may be decided by the Board.

3. APPOINTMENTS :

- (1) All appointments to posts under the College/Institute shall be made.
- (a) By the Principal/Director, if the maximum of the scale does not exceed Rs.3500/- and
- (b) By the Board in other cases.

Provided that

(i) Atleast, 50% of the vacancies other than those of teachers and 25% of the vacancies in the administrative posts of the College/Institute, excluding the post of Principal/Director, Registrar and single post not falling under the line of promotion of any category shall be filled by promotion in order of seniority-cum-merit provided the employees of the College/Institute fully possess the requisite qualifications and experience as prescribed for individual posts, without exception.

(ii) The first vacancy shall be filled by direct recruitment and the second vacancy will be filled up by promotion and so on.

3)

Amendments
BOG M-12.12
Dt.26.02.1996

"While making appointments to the academics and non academic posts the appointing authority shall ensure compliance of orders of the Government of Uttar Pradesh as ammended from time to time, regarding reservation for the members of the Scheduled castes, Scheduled tribes and other backward classes."

SELECTION COMMITTEE

Selection Committee for filling the various posts, other than Director/Principal on which appointments are made on contract basis in the college/Institute, including the post of Professor, Associate Professor, Reader/Assistant Professor and Lecturer, shall be constituted in the manner laid down below namely ;

(a) Selection Committee for the post of Professor, Associate Professor, Reader/Assistant Professor, Workshop Superintendent & Librarian

(i) The Vice-Chancellor of the University to which the College/Institute is affiliated or an eminent academician appointed by the Government ... Chairman

(ii) The Principal/Director ... Vice-Chairman

(iii) An officer of the Technical Education Department to be nominated by the Chairman, Board of Governors. ... Member

(iv) Head of the Department Concerned, provided that the Head of the Department shall not sit in the Selection Committee when he himself is a candidate for appointment or the post concerned is of the same or of a higher rank ... Member

(v), (vi) & (vii) Three experts to be selected by the Principal/Director of the College/Institute from the panel of Experts constituted under rule 5 Member

Contd./-6

संस्थापन समिति

फरवरी, 2000 तथा मार्च 2003

/97/2003, दिनांक 29.5.2003 के दृष्टिकोण से संस्थापन समिति
सोसाइटी नियम-25(3) (ई) के अन्तर्गत प्रदत्त शक्तियों का प्रयोग
करते हुये अनुसूचित जाति/जनजाति तथा अन्य पिछड़े वर्ग के
एक-एक प्रतिनिधि को बाईलॉन संख्या 4(a), 4(b), 4(c) के अन्तर्गत
गठित चयन समितियों में सदस्य के रूप में सम्मिलित किये जाने
हेतु स्वीकृति प्रदान करते हुये बाईलॉन 4(a), 4(b), 4(c) में क्रमशः
निम्नलिखित खण्ड / प्राविधान 4(a)(viii), 4(b)(vii), 4(c)(v) के
पश्चात् रखे जाने की भी स्वीकृति प्रदान की :

- 4(a)(ix) & 4(a) (x) Two representatives, one each of Scheduled
4(b)(viii) & 4(b)(ix) Caste/Scheduled Tribes and other
4(c)(vi) & 4(c) (vii) Backward classes to be nominated by the
Chairman /Vice-Chairman of the Selection
Committee out of Professors/ Class I
Gazetted officers.

19:05

संस्थान के एक विभागाध्यक्ष, जो प्रोफेसर है, को वरिष्ठता
क्रम के आधार पर एक वर्ष के लिए गवर्निंग बाडी तथा
प्रशासकीय परिषद में सदस्य के रूप में नामित किये जाने
के सम्बन्ध में विचार करना तथा निर्णय लेना ।

प्रशासकीय परिषद ने प्रस्ताव पर निर्णय लेने हेतु
अध्यक्ष, प्रशासकीय परिषद को अधिकृत करने का निर्णय लिया ।

19:06

संस्थान के एप्लाइड साइंस एण्ड ह्यूमनिटीज विभाग में
एम0एस0सी0 इन इंजीनियरिंग केमेस्ट्री का स्ववित्त पोषित
पाठ्यक्रम आरम्भ किये जाने के प्रकरण में
शासन/अध्यक्ष, प्रशासकीय परिषद से प्राप्त स्वीकृति की पुष्टि
करना ।

परिषद ने प्रस्तुत प्रस्ताव पर इस प्रतिबन्ध के साथ स्वीकृति
प्रदान की कि पाठ्यक्रम संचालन हेतु अखिल भारतीय तकनीकी
शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय
शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय

-6-

Provided that the Selection Committee shall not be deemed to be duly constituted unless all the experts have been given due notice of the meeting and at least two of them are present.

Provided also that the Selection Committee shall not be deemed to be unconstitutional if more than the required number of experts attend a particular selection committee.

(viii) A person to be nominated by the All India Council for Technical Education for a period of three years.

.....Member

NOTE

- (1) The Selection Committee shall not consider any person for appointment as associate Professor and /or Reader/ Assistant Professor unless he had applied for the post but in the case of appointment of a Professor, the Committee may, with the approval of the Principal/ Director and the Vice-Chancellor, consider the names of person who have not applied.
 - (2) No Selection for the post of Professor would be held unless the Chairman is himself present.
 - (3) The presence of the Government nominee shall be essential for all selections under this category.
- B- Selection Committee for the post of Lecturer, Medical Officer, Deputy Librarian, Assistant Workshop Superintendent:-
- (i) Vice-Chancellor, of the University to which the College/Institute is affiliated or an eminent Academician nominated by the Government ... Chairman
 - ii) The Principal/DirectorVice-Chairman
 - iii) Head of the concerned Department, provided that he holds a post higher than the post concerned.

शरणागत नर्या
फरवरी, 2000 तथा शासनादेश क्र. 100/97/2003, दिनांक 29.5.2003 के दृष्टिकोण प्रशासकीय नियमों
सोसाइटी नियम-25(3) (ई) के अन्तर्गत प्रदत्त शक्तियों का प्रयोग
करते हुये अनुसूचित जाति/जनजाति तथा अन्य पिछड़े वर्गों के
एक-एक प्रतिनिधि को बाईलॉन संख्या 4(a), 4(b), 4(c) के अन्तर्गत
गठित चयन समितियों में सदस्य के रूप में सम्मिलित किये जाने
हेतु स्वीकृति प्रदान करते हुये बाईलॉन 4(a), 4(b), 4(c) में क्रमशः
निम्नलिखित खण्ड / प्राविधान 4(a)(viii), 4(b)(vii), 4(c)(v) के
पश्चात रखे जाने की भी स्वीकृति प्रदान की :

4(a)(ix) & 4(a) (x) Two representatives, one each of Scheduled
4(b)(viii) & 4(b)(ix) Caste/Scheduled Tribes and other
4(c)(vi) & 4(c) (vii) Backward classes to be nominated by the
Chairman /Vice-Chairman of the Selection
Committee out of Professors/ Class I
Gazetted officers.

19:05 संस्थान के एक विभागाध्यक्ष, जो प्रोफेसर है, को वरिष्ठता
क्रम के आधार पर एक वर्ष के लिए गवर्निंग बाडी तथा
प्रशासकीय परिषद में सदस्य के रूप में नामित किये जाने
के सम्बन्ध में विचार करना तथा निर्णय लेना ।

प्रशासकीय परिषद ने प्रस्ताव पर निर्णय लेने हेतु
अध्यक्ष, प्रशासकीय परिषद को अधिकृत करने का निर्णय लिया ।

19:06 संस्थान के एप्लाइड साइंस एण्ड ह्यूमनिटीज विभाग में
एम0एस0सी0 इन इंजीनियरिंग केमेस्ट्री का स्ववित्त पोषित
पाठ्यक्रम आरम्भ किये जाने के प्रकरण में
शासन/अध्यक्ष, प्रशासकीय परिषद से प्राप्त स्वीकृति की पुष्टि
करना ।

परिषद ने प्रस्तुत प्रस्ताव पर इस प्रतिबन्ध के साथ स्वीकृति
प्रदान की कि पाठ्यक्रम संचालन हेतु अखिल भारतीय तकनीकी
शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय
शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय

प्रशासकीय परिषद

फरवरी, 2000 तथा प्रशासकीय परिषद

/97/2003, दिनांक 29.5.2003 के दृष्टिगत प्रशासकीय परिषद के सोसाइटी नियम-25(3) (ई) के अन्तर्गत प्रदत्त शक्तियों का प्रयोग करते हुये अनुसूचित जाति/जनजाति तथा अन्य पिछड़े वर्ग के एक-एक प्रतिनिधि को बाईलॉन संख्या 4(a), 4(b), 4(c) के अन्तर्गत गठित चयन समितियों में सदस्य के रूप में सम्मिलित किये जाने हेतु स्वीकृति प्रदान करते हुये बाईलॉन 4(a), 4(b), 4(c) में कमशः निम्नलिखित खण्ड / प्राविधान 4(a)(viii), 4(b)(vii), 4(c)(v) के पश्चात रखे जाने की भी स्वीकृति प्रदान की :

- 4(a)(ix) & 4(a) (x) Two representatives, one each of Scheduled
4(b)(viii) & 4(b)(ix) Caste/Scheduled Tribes and other
4(c)(vi) & 4(c) (vii) Backward classes to be nominated by the
Chairman/Vice-Chairman of the Selection
Committee out of Professors/ Class I
Gazetted officers.

19:05

संस्थान के एक विभागाध्यक्ष, जो प्रोफेसर है, को वरिष्ठता कम के आधार पर एक वर्ष के लिए गवर्निंग बाडी तथा प्रशासकीय परिषद में सदस्य के रूप में नामित किये जाने के सम्बन्ध में विचार करना तथा निर्णय लेना ।

प्रशासकीय परिषद ने प्रस्ताव पर निर्णय लेने हेतु अध्यक्ष, प्रशासकीय परिषद को अधिकृत करने का निर्णय लिया ।

19:06

संस्थान के एप्लाइड साइंस एण्ड ह्यूमनिटीज विभाग में एम0एस0सी0 इन इंजीनियरिंग केमेस्ट्री का स्ववित्त पोषित पाठ्यक्रम आरम्भ किये जाने के प्रकरण में शासन/अध्यक्ष, प्रशासकीय परिषद से प्राप्त स्वीकृति की पुष्टि करना ।

परिषद ने प्रस्तुत प्रस्ताव पर इस प्रतिबन्ध के साथ स्वीकृति प्रदान की कि पाठ्यक्रम संचालन हेतु अखिल भारतीय तकनीकी शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय शिक्षा परिषद का अनुमोदन तथा उत्तर प्रदेश प्राविधिक विश्वविद्यालय

(iv) A person to be nominated by the Chairman, Board of
Governors. ... Member

(v) & (vi) Two experts to be selected by the Principal/
Director from the panel of expert constituted under rule 5.
... Member

Provided that the Selection Committee shall not be deemed
to be duly constituted unless all the experts who are members of the
Selection Committee have been given due notice of the meeting and at-
least one of them is present, provided also that the Selection Committee
shall not be unconstitutional if more than two experts attend a particular
Selection Committee meeting.

(vii) A person to be nominated by the All India Council for
Technical Education for a period of three years.

NOTE : The Selection Committee shall not consider any person for
appointment unless he has applied for it.

(c) Selection Committee for non-teaching posts in the
Grade of Rs. 2200- 4000 and above but below the rank of Principal/
Director.

(i) The Vice-Chancellor of the University, to which the
College/Institute is affiliated or an eminent Academician nominated
by the Government ... Chairman

ii) The Principal/Director ... Vice-Chairman

iii) A person to be nominated by the Chairman, Board of
Governors. ... Member

(iv) ✓ One member of Board of Governors nominated by the
Board for three years.

(v) One expert from Industry/Other Engineering Colleges/University.

(d) In the case of all other posts, the Principal/Director shall, at his discretion, constitute such Selection Committee as shall be considered appropriate by him.

5. (a) Screening Committee consisting of the following shall examine the credentials of all persons who have applied for a particular post(s) in the light of the requirements for the post(s) as given in the relevant advertisements and shall forward names of qualified candidates for interview. The following will be the membership of the Screening Committee.

1.	Principal/Director	...	Chairman
2.	One expert	...	Member
3.	Head of the Department concerned	...	Member

(b) A panel of experts in each field of specialisation shall be approved by the Board from which the experts will be invited for the Selection Committee.

(i) The Selection Committee shall interview all the candidates called for interview on recommendation of the Screening Committee.

(ii) The Selection Committee shall interalia consider the Bio-data of any person suggested by any member of the Selection Committee or brought otherwise to its notice for the post of Professor only

(iii) The Selection Committee shall then recommend suitable candidates (not more than three) for each post and shall arrange their names in order of preference.

6. Subject to the proviso to clause (a) sub-bye law (4) of this Bye-law, an act or proceedings of the Selection-Committee shall be called in question on the ground merely of the absence of any member or members of the Selection-Committee ; provided that at least half the number of members of the Selection Committee are present at the time of selection of candidates.

7. (a) Qualifications required for the various academic & administrative posts shall be such as may, from time to time be laid down by the All India Council for Technical Education or the University to which the College/Institute is affiliated.

(b) The scales of pay and allowances for every post will be determined by the Board with the Approval of the State Government.

8. SENIORITY OF STAFF :

(i) Seniority of staff in the College/Institute, service will be determined by the date of joining the appointment in the particular grade :

(ii) Provided that the relative seniority given to candidates by a Selection-Committee and approved by the Board of Governors, will remain undisturbed :

: 10 :

- (iii) If two or more persons have equal length of service in a particular grade, the relative seniority among such persons shall be determined by age, if both are new entrants ; otherwise by seniority in the previous appointment in the College/Institute.
- (iv) Seniority as determined above will be applicable only for the period a person holds an appointment in a particular grade and will start a fresh in case of re-appointment after a break.

9. TERMS AND CONDITIONS OF SERVICE OF PERMANENT EMPLOYEE :

Permanent employees of the College/Institute shall be governed by the following terms and conditions :-

- (1) Every appointment shall be subject to the conditions that the appointee is certified as being in sound health and physically fit for service by medical authority nominated by the Board ;

Provided that the Board may, for sufficient reasons to be recorded, relax the Medical requirements in any particular case or cases or dispense with such medical examination in any case or class of cases, subject to such conditions, if any, as may be laid down by the Board ;

20-13

संशोधन-

**प्रशासकीय परिषद
1 दिनांक: 05
फ़रवरी, 2005 को
समपन्न हुई 20वीं
बैठक की मद
संख्या-20:13 पर
लिया गया निर्णय।**

संस्थान में कार्यरत शिक्षकों की अधिवर्षता आयु में वृद्धि के सम्बन्ध में शासन से प्राप्त आदेश की सूचना तथा तदनुसार संस्थान के बाइलाज के बाई लॉ 9.2 में उक्त आशय का प्राविधान सम्मिलित करने का अनुमति प्रदान करना।

शासनादेश संख्या-199/2004-सोलह-1-2004, दिनांक 21 फरवरी, 2004 से संस्थान में कार्यरत शिक्षकों की अधिवर्षता आयु में 60 वर्ष से बढ़ाकर 62 वर्ष किये जाने एवं 60 वर्ष की आयु का विकल्प देने वाले शिक्षकों को प्रेच्युटो तथा 62 वर्ष की आयु पर अधिवर्षता का विकल्प देने वाले शिक्षकों को केवल पेंशन का लाभ अनुमन्य किये जाने संबंधी व्यवस्था को प्रस्तावानुसार संस्थान के बाइलाज के नियम 9.2 में सम्मिलित करने की स्वीकृति प्रदान की। यह भी स्वीकृति प्रदान की गई कि अधिवर्षता आयु वृद्धि सम्बन्धी लाभ उन शिक्षकों को भी अनुमन्य कराया जाये जो दिनांक 01.07.2003 के पश्चात अधिवर्षता आयु पूर्ण कर सत्रांत लाभ पर चल रहे थे।

संख्या-199/2004-सोल-1-2004-

शुभ कुमार विष्नोई,
भा.वि.स.,
राज्य शिक्षा शासन ।

से,

संस्थापक, प्राचार्य,
समान स्वायत्तशासी अभियंत्रण संस्थाएँ,
राज्य स्तर पर

राज्य शिक्षा विभाग-1

लखनऊ: दिनांक 21 फरवरी, 2004

विषय: राज्याध्यक्ष शिक्षा विभाग के अधीन राज्य निधि से सहायता प्राप्त
अभियंत्रण संस्थाओं में कार्यरत शिक्षकों की अधिवर्षता आयु में वृद्धि ।

महोदय,

शासन द्वारा सम्यक विचारोपरान्त यह निर्णय लिया गया है कि
राज्य निधि से सहायता प्राप्त डिग्री स्तरीय अभियंत्रण संस्थाओं में शासन
द्वारा वृद्धत पदों पर नियमानुसार कार्यरत शिक्षकों की वर्तमान अधिवर्षता
आयु में वृद्धि कर दी जाए ।

2. अतः जो राज्यपाल महोदय तात्कालिक प्रभाव से राज्य निधि से
सहायता प्राप्त डिग्री स्तरीय तकनीकी संस्थाओं में कार्यरत शिक्षकों
की अधिवर्षता आयु 60 वर्ष से बढ़ाकर 62 वर्ष किये जाने पर सहर्ष
स्वीकृति प्रदान करते हैं। 60 वर्ष की आयु का विकल्प देने वाले
शिक्षकों को फ्लैट्टो तथा 62 वर्ष की आयु पर अधिवर्षता का विकल्प
देने वाले शिक्षकों को केवल पेंशन का लाभ अनुमन्य किये जाने के भी
आदेश दिये जाते हैं ।

3. जो राज्यपाल महोदय द्वारा यह भी आदेश प्रदान किये जाते हैं कि
अधिवर्षता आयु वृद्धि संबंधी लाभ उन शिक्षकों को भी अनुमन्य कराया
जाए जो दिनांक 01 जुलाई, 2003 के पश्चात् अधिवर्षता आयु पूर्ण कर
समान लाभ पर चल रहे हैं ।

सूचना भूषण उत्तरे

125
23/2/04

सं. 1

हरे लक्ष्मी विभाग-अज्ञात को भेजें
प्रति संस्थान के लक्ष्मी Nalind
Browns पर Display का।
एक भी Dr A Malavika Prof. Ede-
का भी भेजें लेटर प्रचार।

इस संबंध में पूर्व निर्गत समस्त आसनवादेश उक्त सीमा तक संगोपित रखे जायें।

साथ ही निर्दिष्ट है महाप्रताप प्रान्त संस्थाओं के बाइलान्स में आवश्यक संशोधन को कार्रवाई आसनवादेश निर्गत होने के 30 दिन के अन्दर कर ली जायेगी।

यु. अविश्व विस्तार विभाग के असाधारण सं०-५०ओ०-३२५११, वस्तु-ई-१-२००४ दिनांक २१-०२-२००४ में प्राप्त उनकी सहमति से निर्गत किये जा रहे हैं।

भवदीय,

ह०

अनुज कुमार विष्णोई
सचिव.

संख्या-१०१११/२००४-सोलह-१-२००४-तद्विनाई।

प्रतिलिपि निम्नालिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु निम्न:-

१. महाप्रताप सं० (आर्किट प्रथम), ३०५० इलाहाबाद।
२. स्थानीय निधि लेखा परीक्षा, ३०५० इलाहाबाद।
३. निदेशक, प्राविधिक शिक्षा विभाग, ३०५० कानपुर।
४. शोध अधिकारी, लखनऊ, कानपुर, गोरखपुर, सुल्तानपुर एवं झांसी, ३०५०।
५. संबंधित मण्डलायुक्त/जिलाधिकारी, ३०५०।
६. नाथान, राजकीय वास्तुकला महाविद्यालय, लखनऊ।
७. निदेशक, राजकीय केन्द्रीय वस्त्र संस्थान, कानपुर।
८. विल्ल {३ व्यय नियंत्रण} अनुभाग-१।
९. विल्ल {वेतन आयोग} अनुभाग-२।
१०. प्राविधिक शिक्षा विभाग के समस्त अधिकारी/अनुभाग।
११. गार्ड फाईल।

आज्ञा से,

ह०

सूचनार्थ आधिकृत।

रत०पी० तिवारी
उप सचिव

अनुज कुमार
सहायक अधिकारी,
प्राविधिक शिक्षा अनु०-१।

9.2 संख्या 23.04

संस्थान में कार्यरत शिक्षणोत्तर कर्मचारियों की सेवा निवृत्तिक लाभों की स्वीकृति के सम्बन्ध में शासन से प्राप्त आदेश की सूचना तथा तदनुसार संस्थान के बोर्ड-लॉज के बोर्ड-लॉ 9.2 में उक्त आशय का प्राविधान सम्मिलित करने की अनुमति प्रदान करना।

प्रशासकीय परिषद ने संस्थान में कार्यरत शिक्षणोत्तर कर्मचारियों की सेवा निवृत्तिक लाभों की स्वीकृति के सम्बन्ध में शासनादेश में निहित व्यवस्था को संस्थान के बोर्ड-लॉज के बोर्ड-लॉ 9.2 में सम्मिलित करने की स्वीकृति प्रदान की।

प्रति,

राजीव कुमार,
सचिव,
राज्य शिक्षा विभाग,

प्रति,

राज्य शिक्षा विभाग,
राज्य शिक्षण संस्थाएं,

संलग्नक-23.04.01
H-2/4/06
11-11-06

प्रति, शिक्षा विभाग-1

लखनऊ: दिनांक-31 मार्च, 2006

विषय: राज्याध्यक्ष शिक्षा विभाग के अधीन राज्य निधि से सहायता प्राप्त अभियंत्रण संस्थाओं में कार्यरत शिक्षणोत्तर कर्मचारियों की सेवानिवृत्तिक लाभों की स्वीकृति ।

शुद्ध,

राज्याध्यक्ष विभाग पर मुझे यह कहने का निर्देश हुआ है कि शासन द्वारा सम्यक् विचारणा के बाद निदेश से सहायता प्राप्त डिग्री-स्तरीय अभियंत्रण संस्थाओं में शासन द्वारा निर्धारित की गई नियमानुसार नियमित रूप से कार्यरत शिक्षणोत्तर कर्मचारियों को पूर्व अनुमन्य सेवानिवृत्तिक लाभ विकल्प की सुविधा को समाप्त करते हुए 60 वर्ष की वय पर ग्रेच्युटी सहित सेवानिवृत्तिक लाभ अनुमन्य कराये जाने का निर्णय लिया गया है ।

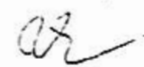
यह निर्णय नहोद्य तात्कालिक प्रभाव से प्राविधिक शिक्षा विभाग के नियंत्रणाधीन राज्य निधि से सहायता-प्राप्त डिग्री-स्तरीय अभियंत्रण संस्थाओं में शासन द्वारा अनुमोदित पदों पर कार्यरत नियमानुसार एवं नियमित रूप से कार्यरत शिक्षणोत्तर कर्मचारियों को 58 वर्ष की वय तक कार्यरत पर सेवानिवृत्त होने के समय पूर्व से अनुमन्य विकल्प चुनने की सुविधा समाप्त करने पर उन्हें 60 वर्ष की आयु पर ग्रेच्युटी सहित अन्य समस्त सेवानिवृत्तिक लाभ अनुमन्य देने तथा उन लाभों को प्रदान करते हैं ।

इस निर्णय में पूर्व निर्गत समस्त शासनादेश उक्त सीमा तक संशोधित समझे जायेंगे । शासनादेश का अन्य सेवाशर्तें यथावत रहेंगी ।

यह निर्णय से सहायता प्राप्त संस्थाओं के बाइलान्स में आवश्यक संशोधन की कार्यवाही शासनादेश प्राप्त होने के 30 दिन के अन्दर कर ली जायेगी ।

इस निर्णय वित्त विभाग के अशासकीय पत्र संख्या- वित्त ई-11-608/दस-2006, दिनांक 22 मार्च 2006 में प्राप्त उनकी सहमति से निर्गत किये जा रहे हैं ।

भवदीय,



(राजीव कुमार)
सचिव

कृप0-2

पृष्ठांकन संख्या व दिनांक तदैव :-

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

- (1) महालेखाकार (आडिट प्रथम) उत्तर प्रदेश, इलाहाबाद ।
- (2) स्थानाय निधि लेखा परीक्षा, उत्तर प्रदेश, इलाहाबाद ।
- (3) जिलाधिकारी, लखनऊ/कानपुर नगर/झाँसी/सुलतानपुर/गोरखपुर ।
- (4) कोषाधिकारी, लखनऊ/कानपुर नगर/झाँसी/सुलतानपुर/गोरखपुर ।
- (5) वित्त (व्यय नियंत्रण) अनुभाग-1 ।
- (6) वित्त (वेतन आयोग) अनुभाग-2 ।
- (7) प्राविधिक शिक्षा विभाग के समस्त अधिकारी/अनुभाग ।
- (8) निदेशक, प्राविधिक शिक्षा, उत्तर प्रदेश, कानपुर ।
- (9) गार्ड फाइल ।

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Provided further that once a person is asked to produce a medical certificate of fitness for entry into the service of the College/Institute, and has actually been examined and declared unfit, it is not open to the appointing authority to use its discretion to ignore the certificate that has been produced.

Subject to the provisions of the Rules and the Bye-laws, all appointments to posts under the College/Institute shall ordinarily be made on probation for a period of one year in case of the Principal/Director and the Professors and two years in case of all other teaching, non-teaching and administrative staff after which period the appointee if confirmed, shall continue to hold his office subject to the provisions of the Rules and Bye-laws, till he attains the age of superannuation.

The employees of the College/Institute shall be entitled to the benefit of Provident Fund, Pension and other benefits maintained for persons in the service of the College/Institute in accordance with the provisions of these Bye-laws and the Rules framed by the Board for the purpose from time to time.

- (4) The employees of the College/Institute shall be required to subscribe to the Provident Fund of the Society as per provisions made in the Rules of the College/Institute.
- (5) The appointing authority shall have the power to extend the period of probation of any employee of the College/Institute for such period not exceeding a period of two years as may be found necessary. If after the period of probation, the appointee is not confirmed and his probation is also not formally extended, he shall be deemed to have continued on a temporary basis and his services may then be terminable on a month's notice ;
- (6) An employee of the College/Institute shall devote his whole time to the service of the College/Institute and shall not engage directly or indirectly in any trade or business or in private tuition or any other work which may interfere with the proper discharge of his duties, but the prohibition herein contained shall not apply to academic work and consultative practice undertaken with specific prior permission of the Principal/Director which may be given subject to such condition regarding acceptance of remuneration, etc, as may be laid down by the Board.
- (7) The employees of the College/Institute shall be governed by the College/Institute Employees Conduct Rules.

- (8) The appointing authority shall have the power to terminate the services of any member of the staff without notice and without any cause assigned during the period of probation or the extended period of probation, as the case may be.
- (9) The appointing authority shall have the power to terminate the service of a member of staff by giving him three months notice or pay in lieu thereof in case he is found on the report of a medical authority nominated by the Board, to be physically or mentally unfit for service in the College/Institute.
- (10) The Board shall have the power to terminate the services of any permanent member of the staff on ground of retrenchment or economy by giving to the person concerned six months notice or pay in lieu thereof.
- (11) The appointing authority shall have the power to terminate the services of any permanent member of the staff by giving him three months notice or three months pay in lieu thereof, if his services are found to be no longer required by the College/Institute.
- (12) ~~Save as otherwise provided in agreement bonds~~ executed between the employee and the College/Institute, a member of staff may terminate his engagement by giving to the appointing authority three months notice in writing. The Appointing Authority may, for sufficient reasons to be recorded, reduce this period.

(13) (a) The appointing authority may place any member of the staff appointed at the College/Institute, under suspension :

- (i) Where a disciplinary proceeding against him is contemplated or is pending, or
- (ii) Where case against him in respect of any criminal-offence is under investigation or trial.

(b) A member of the staff under suspension is entitled to a subsistence grant of such amount not less than one fourth of his pay and not more than one half of his pay as the suspending authority may direct, provided that in no case shall the amount of the subsistence grant exceed the maximum limits of leave salary on half average pay or half average substantive pay.

14. The following penalties may, for good and sufficient reasons, and as hereinafter provided, be imposed on any member of the staff :-

- (i) Censure.
- (ii) Withholding of increments or promotion,
- (iii) Recovery of the whole or part of the pecuniary loss caused to the College/Institute by negligence; or breach of orders;
- (iv) Reduction to a lower service, grade or post or to a lower time scale or to a lower stage in a time scale ;
- (v) Compulsory retirement ;

- (vi) Removal from service which shall not be a disqualification for future employment under the College/Institute.
- (vii) Dismissal from service which shall be dis-qualification for the future employment under the College/Institute ; provided that no order imposing on any member of the staff of the penalties specified at (i), (ii), and (iii) above shall be passed by any authority subordinate to that by which he was appointed and unless the member of the staff concerned has been given an opportunity to make representation of the appointing authority.

Provided further that no order imposing on any member of the staff, penalties specified at (iv) to (vii) above shall be passed by any authority subordinate to that by which he was appointed and except after an enquiry has been held and the member of the staff has been given reasonable opportunity of showing cause of the action proposed to be taken in regard to him.

- (15). Notwithstanding the provisions made herein before it shall not be necessary to follow the procedure mentioned above in the following cases:-
 - (a) Where an employee is dismissed or removed or reduce in rank on the ground of conduct which has led to his conviction on a criminal charge;

(b) Where the authority empowered to dismiss or remove the person or to reduce him in rank is satisfied that for some reason to be recorded by the authority in writing it is not reasonably practicable to give to that person an opportunity of showing cause ;

NOTE : If any question arises whether it is reasonably practicable to give to any person opportunity of showing cause under this clause, the decision there on of the authority empowered to dismiss or remove such person or to reduce him in rank as may be, shall be final,

(c) Where the Chairman is satisfied that in the interest of the security of the state, it is not expedient to give to the person such an opportunity.

16) A member of the staff aggrieved by any order imposing penalty passed by the Principal/Director against him, shall be entitled to prefer an appeal to the Chairman, Board of Governors, against the order, within six months, and decision of the Chairman, shall be final.

17) (1) When an employee of the College/Institute, who has been dismissed, removed or suspended, is reinstated, the authority competent to order the reinstatement shall consider and made a specific order :-

(a) regarding the pay and allowances to be paid to the employee for the period of absence from duty, and

(b) whether or not the said period shall be treated as period spent on duty.

(ii) Where the authority mentioned in clause (i) is of the opinion that the employee has been fully exonerated or, in the case of suspension, that it was wholly unjustified, the employee shall be given the full pay and allowances to which he would have been entitled had he not been dismissed, removed or suspended as the case may be.

(iii) In other cases, the employee shall be given such proportion of such pay and allowances as such competent authority may prescribe ;

Provided that the payment of allowances under clause (ii) and (iii) above shall be subject to all other conditions under which such allowances are admissible.

(iv) In a case falling under clause (ii), the period of absence from duty shall be treated as a period spent on duty for all purposes.

(v) In a case falling under clause (iii), the period of absence from duty shall not be treated as a period spent on duty unless such competent authority specifically directs that it shall be so treated for any specified purpose.

[18] LEAVE : The employees of the College/Institute shall be entitled to leave in accordance with the provisions laid down by the Board in the leave regulations.

- (19) It shall be for the Board to decide as to which class of employees of the College/Institute shall be entitled to vacation.
- (20) The employees of the College/Institute will receive such medical facilities for themselves and their families as provided by the Medical Rules.

10. TRIBUNAL OF ARBITRATION

Any dispute arising out of a contract between the College/Institute and its officers or teachers, shall, on the request of the officers or teachers concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Board of Governors, one member nominated by the officer or teacher concerned and an umpire appointed by the Chairman. The decision of the Tribunal thereon shall be final and no suit shall lie in any court in respect of the matter decided by the Tribunal. Every such request shall be deemed to be a submission to arbitration within the meaning of the Arbitration Act, 1940, and all the Provisions of the Act shall apply accordingly.

11. APPOINTMENT ON CONTRACT

Subject to the provisions contained in the Memorandum of Association, the Board may, in special circumstances, appoint an eminent person on the teaching staff on contract for a period not exceeding five years, with a provision of renewal for further period, provided that every such appointment and the terms thereof shall be subject

to the prior approval of the State Government.

12. TEMPORARY EMPLOYEES :

The service of a member of staff appointed temporarily can be terminated by the appointing authority by giving one calendar month's notice or by paying a sum equivalent to one month's salary in lieu of notice without assigning any reason.

A member of staff can also terminate his engagement by giving to the appointing authority one month's notice in writing or by paying to College/Institute Appointing authority, may for sufficient reasons to be recorded, reduce this period.

13. GENERAL PROVIDENT FUND & PENSION :

All the benefits of General Provident Fund & Pension shall be provided to the employees of the College/Institute as approved by Board of Governors in accordance with government rules applicable from time to time.

14. TRAVELLING ALLOWANCE :

The College/Institute will observe the same rules in regard to travelling and daily allowances as are enforced by the State Government from time to time.

Contd. 20.

RESIDENTIAL ACCOMMODATION FOR STAFF

(54)

A employee of the College/Institute may be provided with unfurnished house as licenced, if available, situated within the campus of the College/Institute in which he shall be required to reside, subject to the conditions laid in regulation regarding allotment of Residential Accommodation to Employees of College/Institute.

APPOINTMENT ON DEPUTATION

A member of the staff of the Institute/College can be sent on deputation as per the norms of Government of Uttar Pradesh.

GENERAL

Any matter not covered by the above rules and Bye-laws will be governed by the relevant rules applicable to the employees of the State Government for ^{the} time being in force till the Board frames its rules and Bye-laws.