



Institute of Engineering and Technology , Lucknow, Uttar Pradesh

(Empanelment of vendors for catering services on fixed rates on the basis of EOI)

Ref. No. IET/ TC / खान पान /2018

Date: 14/3/2018

EOI are invited from reputed and willing Caterers having FSSAI Certificate, issued by Competent Authority, to seek registration and empanelment for providing catering services to Institution. Prescribed application form along with the copy of terms and conditions may be downloaded from the Institution website: <https://www.ietlucknow.ac.in>

Interested caterers/vendors/person may respond in the prescribed format given at the end of this document, along with one copy each of the requisite documents through any mode via. Speed Post/Registered Post/Courier/by hand. The Envelope should be marked with “Application for Empanelment **of vendor for catering services on fixed rates** for providing catering services to the institution.

The duly filled application form along with necessary documents may be **submitted to the Institution, marked with following address, on or before 28th Mar 2018.**

Registrar Office
Institute of Engineering and Technology
Sitapur Road, Lucknow – 226021,
Uttar Pradesh, Phone No- 0522-2361692

Notice No. _____

Dated: - -2018



Institute of Engineering and Technology, Lucknow, Uttar Pradesh

ELIGIBILITY CRITERIA FOR REGISTRATION/EMPANELMENT

Applications from reputed and willing caterers/firms/vendors having FSSAI Certificate, issued by competent authority, are invited to seek registration/empanelment of caterers/firms/vendor for providing catering services to our Institution. The eligibility criteria of registration are appended below:-

- The caterer/vendor/person should be in possession of Permanent Account No (PAN) issued by the Income Tax Department.
- The caterer/vendor should be in possession of GSTIN in relevant field.
- The vendor/caterer/firm should be registered with state govt under relevant fields (such as labour registration, ESI, EPF, shop and commercial act), as applicable in respect with the catering business (copies must be attached).
- The vendor should have provided satisfactorily similar service to one or more institution/govt bodies in last two Financial Years (certificate regarding satisfactory supply should be attached).
- The vendor should have a minimum annual Turnover of Rs. 25 Lakhs in last two Financial Years 2015-16 (valid. certificate should be attached).
- The vendor should enclose ITRs for last two Assessment years along with certified copy of P/L and Balance Sheet duly certified by Chartered Accountant.
- The vendor should not be ever been debarred / blacklisted for doing business from any Government Organization. If No, Please furnish an affidavit raised on non – judicial stamp paper of Rs. 100 (Rupees One Hundred only). Also an affidavit of same price regarding willingness to provide catering services on institutional fixed rates on different menu's attached as annexure-1.
- The caterer/vendor/firm should be in the catering vertical business for last five years (certificate must be attached).
- The Institution is not bound to accept the expression for registration and reserves the right to accept or reject any or all the proposals without assigning any reasons thereof.

- Any dispute regarding above matter, if any, will be resolved under the Lucknow Jurisdiction bench.

Registrar



Institute of Engineering and Technology , Lucknow, Uttar Pradesh

(Empanelment of vendors for catering services on fixed rates on the basis of EOI)

To
The TEQIP-III Coordinator
Institute of Engineering and Technology,
Lucknow (Uttar Pradesh)

Sir,

In response to your advertisement placed in Institution website for registration of vendors for catering services on fixed rates, attached as Annex-I, please find my duly filled application form along with relevant documents.

1. Name of the Firm _____
2. Address _____
3. Contact No _____ Fax _____
Mobile.....
4. Website (if any) _____
5. E-mail address _____ @ _____
6. Date of Establishment of Firm _____
7. Name of the Proprietor/Director _____
8. Name of Partner (if any) _____
9. Registration No. of FSSAI, etc. _____
(Please enclose a copy of the Registration Certificate.)
10. Permanent Account No.: _____
(Attach Copy of PAN)
11. GST No. (Attach copy of GST)

11. Do you have direct import license. _____
(If Yes, please attach a copy of the same)

12. Do you have satisfactorily catering services to any Govt Bodies/ Private Bodies? The copies of the purchase orders and satisfactory performance certificates should be attached.

- a)
- b)
- c)
- d)
- e)

13. Applicant Supplier must have a minimum Turnover of Rs. 25 Lakhs in last Financial Year 2016-17 (please attach Certificate issued by Chartered Accountant).

14. Whether you are income tax payee? If so, please attach a copy of Income tax return (ITRs) filed for last three (03) consecutive years along with photocopy of P/L and Balance Sheet duly certified by Chartered Accountant

15. Have your firm ever been debarred / blacklisted for doing business from any government organization? If No, Please furnish an affidavit raised on non-judicial stamp paper of Rs. 100 (Rupees One Hundred only).

DECLARATION

I/ We do hereby declare that entries made in this application form are true to the best of my/ our knowledge and belief.

Signature of Partners/Proprietors with seal

Date:

Place:

INSTRUCTIONS

1. Please go through the Eligibility Criteria for Empanelment for catering services at Institute of Engineering and Technology, Lucknow-226021, before filling the application form.
2. Interested vendors should submit application in envelope super-scribing “Application for Empanelment for catering services”.

Application will be addressed to “Registra, Institute of Engineering and Technology, Lucknow – 226021- Uttar Pradesh, India.

The sealed cover should reach in the Institution, on following address, by any mode i.e. Speed Post or Registered Post or Courier or by Hand **on or before 28th March 2018.**

REGISTRAR
Institute of Engineering and Technology
Sitapur Road , Lucknow – 226021,
Uttar Pradesh ,Phone No- 0522-2361692

3. The application should be signed by authorized person on every page with official seal of the agency/firm.
4. Incomplete application forms, application forms not filled properly or received after the due date and time will not be entertained. The decision of the Institution in this regard shall be final and binding upon the suppliers.
5. At any point of time if any of a documents furnished by the VENDOEER is found to be false it would be deemed as breach of term of contract and the firm shall be liable for legal action besides termination of registration.

REGISTRAR

Appendix-A

क. सं.	सामग्री	संख्या	विवरण	दर (सभी करों सहित) रु० में
1.	सूप	01	150 मि.ली	12.00
	घाघ	01	100 मि.ली.	07.00
	काफी	01	100 मि.ली.	15.00
	समोसा	01	50 ग्रा.	05.00
	कटलेट	02	50 ग्रा.	15.00
	पनीर पकौडा	04	80 ग्रा.	30.00
	सैण्डविच	01	60 ग्रा.	20.00
	दगर	01	-	30.00
	आलू पेटेज	01	-	10.00
	पनीर पेटेज	01	-	15.00
	दद मखन	01	-	15.00
	Packed water bottle 200ml			
2.	हाई-टी			85.00
	Coffe/cold drink/juice			90.00 (डिब्बे में)
	01	समोसा (75 ग्रा.)		
	04	चार प्रकार की पकौड़ियां (240ग्रा.)		
	01	सैण्डविच (60ग्रा.)		
	01	Sweet		
		सलाद / चिप्स		
		Packed water bottle 200ml		
3.	स्पेशल लन्च (Buffet)			240.00
	01	पनीर सब्जी / मशरूम सब्जी with gravy		
	04	रोटी / नान / मिक्सी / पूड़ी		
	01	सीजनल वेजिटेबल / मिक्स वेज dry		
	01	दाल (मखानी अरहर)		
	01	छोला / राजमा		
	01	चावल / जीरा चावल / शाही पुलाव		
	01	फ्लेवर्ड दही / रायता		
	01	मिठाई / आइसक्रीम		
	01	पापड		
	01	सूप (two option)		
	01	सलाद		
		Packed water bottle 200ml		

4.	रेगुलर लन्च पैकेट		140.00
			160.00 (डिब्बे में)
	01	मटर पनीर / पनीर बटर मसाला सब्जी	
	04	रोटी / लच्छा पराठा / नान / मिक्सी	
	01	सीजनल वेजिटेबल / मिक्स वेज	
	01	दाल / छोला / राजमा	
	01	चावल / जीरा चावल	
	01	दही / रायता	
	01	मिठाई (60ग्रा.)	
	01	पापड	
	01	सलाद	
	01	Mouth freshner	
	01	Pickle	
		Packed water bottle 200ml	
5.	साउथ इंडियन बफेट (South Indian Buffet.)		240.00
		डोसा	
		इडली / डोसा	
		वडा	
		लेमन राइस	
		दही चावल / उपमा	
		साम्भर	
		दो तरह की चटनी	
		मिठाई	
		Packed water bottle 200ml	
6	रेगुलर थाली कैफेटेरिया में		50.00
	01	सब्जी	
	01	दाल	
	01	चावल	
	04	रोटी	
	01	सलाद / रायता	
	01	पापड	
7	राजमा चावल / छोला चावल		25.00
8	पूड़ी सब्जी		25.00
	01	सब्जी	
	04	पूड़ी	
	01	अचार	